



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON
Allan O'Shea
VICE-CHAIRPERSON
Edward Haik

Ken Hilliard
Ervin Kowalski
Jim Krolezyk
Glenn Lottie
Carl Rutske

CLERK

Marilyn Kliber
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Thomas Kaminski
(231) 398-3500

AGENDA

THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, SEPTEMBER 21, 2010 AT 9:00 A.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.

CALL TO ORDER BY THE CHAIRPERSON

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

APPROVAL OF MEETING AGENDA

CONSENT AGENDA

- A) The minutes of the August 18, 2010 regular Board meeting.
- B) September 2010 monthly appropriations and fund transfers which are attached under APPENDIX A.

PUBLIC COMMENT

RECOGNITION, ANNOUNCEMENTS & CORRESPONDENCE

COMMITTEE REPORTS - (Reports may be given at any time during the meeting as time allows).

- *A) Finance Report
 - **B) Ways & Means/Equalization Committee Report
 - C) Policy Committee Report
 - *D) Personnel Committee Report
 - *E) Public Safety Committee Report & Sheriff Report
 - F) Investment Committee Report
 - *G) Technology/Information Committee Report
 - H) Human Services Committee Report
 - *I) Executive Committee Report (Joint Court Committee)
 - J) Physical Resources Committee Report
 - *K) Green Team/Recycling Committee Report
 - L) Regional Summit Committee Report
 - M) County Controller/Administrator's Report
 - *N) Reports from individual Commissioners on various special assignments.
 - O) Report on Joint City/County/Tribal issues.
 - P) Bear Lake Improvement Board - MILFOIL (Ken Hilliard)
- (* = Committee meetings held this month)

9:45 A.M. - JOSEPH "CHIP" JOHNSTON, CHIEF EXECUTIVE OFFICER OF MANISTEE/BENZIE COMMUNITY MENTAL HEALTH, will appear before the Board to present an update of MBCMH activities.

10:00 A.M. - PUBLIC HEARING ON THE FY 2010/11 COUNTY BUDGET:

The purpose of this hearing is to receive public comment on the Manistee County FY 2010/11 budget and the proposed tax millage rate to be levied to support the budget.

On Wednesday, August 18, 2010, the Board of Commissioners adopted a FY 2010/11 tentative General Fund budget totaling \$10,022,788, and tentative Supplemental Fund budgets totaling \$2,690,989 (net). Since that time, the tentative budget and maximum property tax millage rate of 8.5856 mills has been

available for public inspection in the County Clerk's Office. The Ways & Means Committee has also been reviewing the financial statements of all County entities receiving special voted millage to determine whether millage reductions should occur. As a result of these circumstances, the Board of Commissioners on August 18, 2010 recommended the following Manistee County millage levy for 2011 operations, in accordance with the General Property Tax Act.

ENTITY	2009 MILLAGE LEVY	MAXIMUM 2010 MILLAGE LEVY	8/18/10 BOARD RECOMMENDED 2010 MILLAGE LEVY
County Allocated Operating (levied in July 2011)	5.4615	5.4615	5.4615
Library Operations	1.0000	1.0000	1.0000
Medical Care Operations	.4965	.4965	.4965
9-1-1 Emergency Response	.8000	1.0000	.7000
Dial-A-Ride Operations	.3276	.3276	.3276
Council on Aging Operations	.2906	.3000	.3000
TOTAL	<u>8.3762</u>	<u>8.5856</u>	<u>8.2856</u>

In addition to public input, the Ways & Means Committee and County Administration will provide a brief overview of recommended changes to the tentative budget, and answer any questions from the Public and/or Board members. (A copy of the Public Comment Rules of Procedure is attached under APPENDIX B.)

IMMEDIATELY FOLLOWING THE PUBLIC HEARING, the Board will consider adoption of the 2010 General Fund Appropriations Act Resolution. This resolution adopts the FY 2010/11 General Fund and Supplemental Fund budgets. This resolution also levies under the General Property Tax Act, a total millage of 8.2856 mills for 2011 operations, and sets specific policies and procedures regarding the FY 2010/11 budget.

11:00 A.M. - EVELYN SZPLIET, DIRECTOR OF THE 2-1-1 ACTION TEAM, will appear before the Board to provide an update on 2-1-1 services in Manistee County.

MISCELLANEOUS CONTROLLER AND BOARD ITEMS. (These items may be considered at any time during the meeting as time allows).

- A) Jim Krolczyk, County Commissioner, will provide the Board with an update regarding efforts to eliminate the problem of garbage washing up on Northern Michigan beaches.

ADJOURNMENT

Visit: www.manisteecountymi.gov to view the County Directory, Calendar of Events, Meeting Reports (under Board of Commissioners), etc.

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APPENDIX A

2010 CONSENT AGENDA

MONTHLY APPROPRIATIONS - SEPTEMBER 2010

Manistee-Mason District Health Appropriation (through 12/10)	\$13,009.50
Mental Health	\$17,093.50
Alliance for Economic Success	\$7,379.62
Conservation District	\$2,313.75
TOTAL	<u>\$39,796.37</u>

FUND TRANSFERS - SEPTEMBER 2010

Transfer from General Fund Line Item #101 103 999.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12)	\$9,583.77
Transfer from General Fund Line Item #101 131 999.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%)	\$0.00
Transfer from General Fund Line Item #101 228 999.005 "Transfer-Computer Fund" to the Computer Fund #273 (1/12)	\$7,500.00
Transfer from General Fund Line Item #101 265 999.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (1/12)	\$9,583.37
Transfer from General Fund Line Item #101 265 999.007 "Transfer-Vehicle Fund" to the Vehicle Fund #603 (100%)	\$0.00
Transfer from General Fund Line Item #101 301 999.007 "Transfer - Vehicle Fund" to the Vehicle Fund #603 (100%)	\$0.00
Transfer from General Fund Line Item #101 142 999.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12)	\$8,333.37
Transfer from General Fund Line Item #101 215 999.004 "Transfer Out-Elections Fund" to the Elections Fund #218 (1/12)	\$1,666.74
Transfer from General Fund Line Item #101 265 999.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12)	\$14,491.99
Transfer from General Fund Line Item #101 253 999.006 "Transfer Out-Tax Refunds" to the Tax Refunds Fund #252 (100%)	\$0.00

(APPENDIX A CONT.)

Transfer from General Fund Line Item #101 103 999.014 "Transfer Out-Health Insurance" to the Employee Fringe Benefit Fund #260 (1/12)	\$5,831.37
Transfer from General Fund Line Item #101 351 999.010 "Jail Loan Payment Fund Transfer" to the Jail Expansion Fund #361 (1/12)	\$0.00
Transfer from General Fund Line Item #101 103 999.012 "Transfer-Employee Training Fund" to the County Employee Training Fund #230 (100%)	\$0.00
Transfer from General Fund Line Item #101 721 999.011 "Transfer-Remonumentation Fund" to the Remonumentation Fund #253 (100%)	\$0.00
Transfer from General Fund Line Item #101 301 999.021 "Transfer Out-Jaws of Life Fund" to the Jaws of Life Fund #241 (100%)	\$0.00
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TOTAL	\$56,990.21
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Total Appropriations and Fund Transfers =	<u>\$96,786.58</u>

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.

APPENDIX B

MANISTEE COUNTY BOARD OF COMMISSIONERS PUBLIC COMMENT PROCEDURE

The Manistee County Board of Commissioners welcomes public comment in support of its decision-making process. To assure an orderly, fair and balanced process, the Board asks that participants observe the following rules of procedure:

- 1) Please reserve your time to speak by listing your name and address on the Public Hearing sign-up sheet.
- 2) The Chairman will recognize each speaker. When a speaker has the floor, he/she is not to be interrupted unless time has expired. Persons speaking without being recognized shall be out of order.
- 3) Speakers shall address all comments and questions to the Board Chairman.
- 4) Public comment shall be limited to five (5) minutes per speaker, one time only. If a group of people wish to be heard, a spokesperson may be designated who may request that more than five (5) minutes be permitted for the collective comments of that group as presented by that speaker.
- 5) The Chairman may request that repetitive comments be limited or abbreviated in the interest of saving time and allowing others to speak.
- 6) Normal civil discourse and decorum is expected at all times. Applause, shouting, outbursts, demonstrations, name-calling or other provocative speech or behavior is not helpful to the decision-making process and may result in removal from the hearing or an adjournment.

Thank you for your interest in the work of the Manistee County Board of Commissioners and for your cooperation with these rules.

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